



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000014660

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** US MAIL **PCC:** S **PO Date:** 07/25/2024 **PO End Date:** 08/31/2025 **PO Method:** SU **Dispatch:** Dispatch Via Email **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: THOMSON REUTERS - WEST
 PAYMENT CENTER
 PO BOX 6292
 CAROL STREAM IL 601976292
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Ship To Attention: Jennifer L Whittaker
Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1411426973 2 001

Purchaser: Amanda Leigh Maxwell
Phone: 512/465-1226
Fax: 512/465-5641

Bill To Fax:

Email: Mandy.Maxwell@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

FY25 renewal of PO 0000013000

This procurement is governed by the terms and conditions in DIR Contract Number DIR-LGL-CALIR-02.

Term:
 09/01/2022 through 08/31/2023 PO # 0000011605
 09/01/2023 through 08/31/2024 PO # 0000013000
 09/01/2024 through 08/31/2025 PO # 0000014660
 09/01/2025 through 08/31/2026
 09/01/2026 through 08/31/2027

Each subsequent renewal shall be limited to a 3% increase.

TxDMV Account Number: 1004111787

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Authorized Signature

07/25/2024



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Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. These documents can be found at: <http://www.txdmv.gov/contractors-vendors>. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

TxDmv Contracts:

OGC: Jennifer Whittaker
 Email: Jennifer.Whittaker@TxDmv
 Phone: (512) 465-1386

MVD: Angela Gonzales
 Email: Angela.Gonzales@TxDmv.gov
 Phone: (512) 465-4229

ENF: Stacey Cullen
 Email: Stacey.Cullen@TxDmv.gov
 Phone: (512) 465-4164

Vendor Contact: Jane Pope
 Email: jane.pope@thomsonreuters.com
 Phone: (269) 330-9892

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY 2025 - ENF Thomson Reuters Westlaw Edge Legal Research Renewal	30801	956/58	12.0000	MO	\$1,439.77000	\$17,277.24	07/31/2024

Schedule Total \$17,277.24

Contract ID:
0000011605

ReqID:
0000015343

ENF has a total of four (4) attorneys in their division using this service for FY2025. See FY 2024 PO 0000013000 POCN 1, for reference. Contract: DIR-LGL-CALIR-02
 TxDMV Account Number: 1004111787
 ENF Contact Stacey Cullen - Email: Stacey.Cullen@txdmv.gov; Phone: 512-465-4164 Westlaw Contacts - Randy Lysdale (Client Executive) - EMAIL: Randy.Lysdale@thomsonreuters.com
 Jeanette Alford (Legal Technology Consultant) - EMAIL: Jeanette.Alford@thomsonreuters.com

Item Total for Line # 1 \$17,277.24

Authorized Signature

Randy Lysdale, CTED/COM

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	FY 2025 - MVD Thomson Reuters Westlaw Edge Legal Research Renewal	30202	956/58	12.0000	MO	\$359.95000	\$4,319.40	07/31/2024
							Schedule Total	<input type="text" value="\$4,319.40"/>
Contract ID: 0000011605					ReqID: 0000015343			
<p>MVD has a total of one (1) attorney in their division using this service for FY2025. See FY 2024 PO 0000013000 POCN 1 for reference. Contract: DIR-LGL-CALIR-02 TxDMV Account Number: 1004111787 MVD Contact Angela Gonzalez -Email: Angela.Gonzalez@txdmv.gov; Phone: 512-465-4229 Westlaw Contacts - Randy Lysdale (Client Executive) - EMAIL: Randy.Lysdale@thomsonreuters.com Jeanette Alford (Legal Technology Consultant) - EMAIL: Jeanette.Alford@thomsonreuters.com</p>								
							Item Total for Line # 2	<input type="text" value="\$4,319.40"/>
3-1	FY 2025 - OGC Thomson Reuters Westlaw Edge Legal Research Renewal	30901	956/58	12.0000	MO	\$3,959.37000	\$47,512.44	07/31/2024
							Schedule Total	<input type="text" value="\$47,512.44"/>
Contract ID: 0000011605					ReqID: 0000015343			
<p>OGC has eleven (11) attorneys using the Westlaw service for the FY2025 year. See FY 2024 PO 0000013000 POCN 1 for reference. Contract: DIR-LGL-CALIR-02 TxDMV Account Number: 1004111787 OGC Contact Jennifer Whittaker- Email: Jennifer.Whittaker@txdmv.gov; Phone: 512-465-1386 Westlaw Contacts - Randy Lysdale (Client Executive) - EMAIL: Randy.Lysdale@thomsonreuters.com Jeanette Alford (Legal Technology Consultant) - EMAIL: Jeanette.Alford@thomsonreuters.com</p>								
							Item Total for Line # 3	<input type="text" value="\$47,512.44"/>
4-1	FY2025 ENF Ancillary Charges	30801	956/58	200.0000	EA	\$1.00000	\$200.00	07/31/2024
							Schedule Total	<input type="text" value="\$200.00"/>
Contract ID: 0000011605					ReqID: 0000015343			
<p>To cover any additional costs incurred by an ENF attorney or staff for any services outside of the normal contract during FY25.</p>								
							Item Total for Line # 4	<input type="text" value="\$200.00"/>
5-1	FY2025 OGC Ancillary Charges	30901	956/58	500.0000	EA	\$1.00000	\$500.00	07/31/2024
							Schedule Total	<input type="text" value="\$500.00"/>
Contract ID: 0000011605					ReqID: 0000015343			
<p>To cover any additional costs incurred by an OGC attorney or staff for any services outside of the normal contract during FY25.</p>								
							Item Total for Line # 5	<input type="text" value="\$500.00"/>

Total PO Amount

Authorized Signature

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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Handwritten signature: Randy Maxwell, CTED/CTM

07/25/2024